



Working in the UK During Studies while on a Student Visa





Student Visa Holder

As a Student Visa holder studying a full-time course at Teesside, UKVI allow you to work:

- up to **20 hours a week** during official term time if you are studying for a qualification at **degree level or above** (RQF level 6 or higher)
- up to **10 hours a week** during official term time if you are studying for a qualification **below degree level**
- full time outside the official term time period for your specific course (for study at all levels):
 - in vacations and before your course starts
 - on work placements
 - after your course has ended
 - As a Student Union Sabbatical Officer* subject to successful election and University approval

If you are a Student Visa holder studying a **part time** course, UKVI **do not** allow you to work.



Official Term Time and Vacation Dates

"*Term time*" means the period when the University expects you to be studying.

"*Outside term time*" means any other time, including the period before your course officially starts and after your course officially ends, as well as confirmed holidays (vacation periods).

It is important to understand the dates for your specific course.

If you need to clarify the exact dates for your course, please contact your academic school directly:

- Teesside University International Business School: TUBSAttendance@tees.ac.uk
- School of Social Sciences, Humanities & Law: SSSHLAttendance@tees.ac.uk
- School of Health and Life Sciences: SHLS-Monitoring@tees.ac.uk
- School of Computing, Engineering & Digital Technologies: SCEDT-enquiries@tees.ac.uk
- School of Arts & Creative Industries: SACI-Support@tees.ac.uk

If you are studying a Research Degree (e.g. MPhil, PhD): please note that your course does not follow a standard term time structure. You would only be considered to be **outside** of official term time during a full week of authorised Annual Leave or over the Christmas Break.



Evidence of your right to work

University letters:

- You can download a University letter via e-vision.tees.ac.uk and clicking on the 'My Courses' tab.
- If you require a more bespoke letter, you can purchase one from our online shop, specifying your requirements: <https://onlineshop.tees.ac.uk/product-catalogue/student-records/international-letters>.
- If the letter you require is not available via e-vision or the online shop, please contact International.letters@tees.ac.uk directly, specifying your requirements.

You can also use the online service here to prove your right to work in the UK: <https://www.gov.uk/prove-right-to-work>.



Students who are allowed to work must not:

- be self-employed or engage in business activity (except where you are awaiting a decision on an application for permission to stay as a Start-up migrant which is supported by an endorsement from a qualifying HEP with a track record of compliance)
- work as an entertainer or as a professional sportsperson (including as a sports coach)
- fill a full-time permanent vacancy (other than a recognised foundation programme and all other requirements are met or where you are filling a post as a Student Union Sabbatical Officer)

For more information, please review the full UKVI Student Visa guidance, which can be found here: <https://www.gov.uk/government/publications/points-based-system-student-route>.



Student Visa/ BRP

The maximum number of hours you are allowed to work in any one week is the period from Monday – Sunday. This includes paid, unpaid work and voluntary work for one, or more, organisations.

Your BRP/visa should reflect your working permissions. If you think your BRP contains an error, please contact the International Advice Service: International@tees.ac.uk.

Working rights are a condition of your immigration permission and it is your responsibility to ensure you do not breach your working limits.

It is very important that you are clear about what you can and cannot do. You must always comply with any visa restrictions and seek advice from the International Advice Service if you are unsure: International@tees.ac.uk.



Income Tax and National Insurance

You will have to pay income tax if you earn more than a specified personal allowance in any tax year. Find out more from [Her Majesty's Revenue and Customs](#).

Employees and employers both pay National Insurance contributions. Full details are here: [National Insurance: introduction: Overview](#).

Your home country's tax authorities might expect you to file a tax return there, or to pay tax on your UK earnings. Check with the relevant government department in your home country.

The [Low Incomes Tax Reform Group](#) has produced a [tax guide for students](#). It has a special section for [international students](#).

[HM Revenue and Customs](#) also has information about tax aimed at students.

The information on this slide has been provided by <https://ukcisa.org.uk/>



Employer obligations

UK employers have legal duties towards their employees. These include:

- anti-discrimination measures
- health and safety requirements
- the obligation to pay the minimum wage
- the obligation to apply laws relating to working hours and breaks
- the duty to pay National Insurance contributions
- the duty to provide wage slips (printed or online)

For details, see the UK Government information here: [Working, jobs and pensions](#)

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If you have concerns about your employer

If you think you may have been unfairly treated or discriminated against at work, it is important that you take this seriously and seek advice.

Acas provides free and confidential advice to employers, employees and their representatives on employment rights, best practice and policies, and resolving workplace conflict. Including:

- employment rights and responsibilities
- pay and the National Minimum Wage
- discipline and grievance
- contracts and terms and conditions
- working time, rest breaks and holiday entitlement
- equality in the workplace
- working for an employment agency or gangmaster
- agricultural workers' rights

The information on this slide has been provided by: <https://www.gov.uk/pay-and-work-rights/>
<https://www.acas.org.uk/advice>



General enquiries:

Email: studentlife@tees.ac.uk

Tel: 01642 342277

In person (Student Life Building Reception)

